



# **VAWA STOP Recovery Act Grant Program: Prosecution**

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Conference Call, November 4, 2009  
Executive Office of Public Safety and Security  
Office of Grants and Research



# Welcome

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Sandra McCroom

Executive Director

Office of Grants and Research



# Agenda

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- ✚ Welcome
- ✚ Grant Overview
- ✚ Grant Management
- ✚ Financial Specifics
- ✚ Fraud, Waste, and Abuse
- ✚ Proposal Requirements
- ✚ Questions and Answers



# Introductions

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## Office of Grants and Research (OGR)

- ✦ Ellen Frank, Director, Justice and Prevention
- ✦ Diane DeAngelis, VAWA Grant Administrator
- ✦ Annette Connolly, Budget Director
- ✦ Deborah Scott, Grants Management Specialist



# Introductions (Continued)

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James J. Marra

Senior Special Agent

U.S. Department of Justice

Office of the Inspector General (OIG)

U.S. Attorney's Office



# Grant Overview

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Diane DeAngelis

VAWA Grant Administrator  
Office of Grants and Research

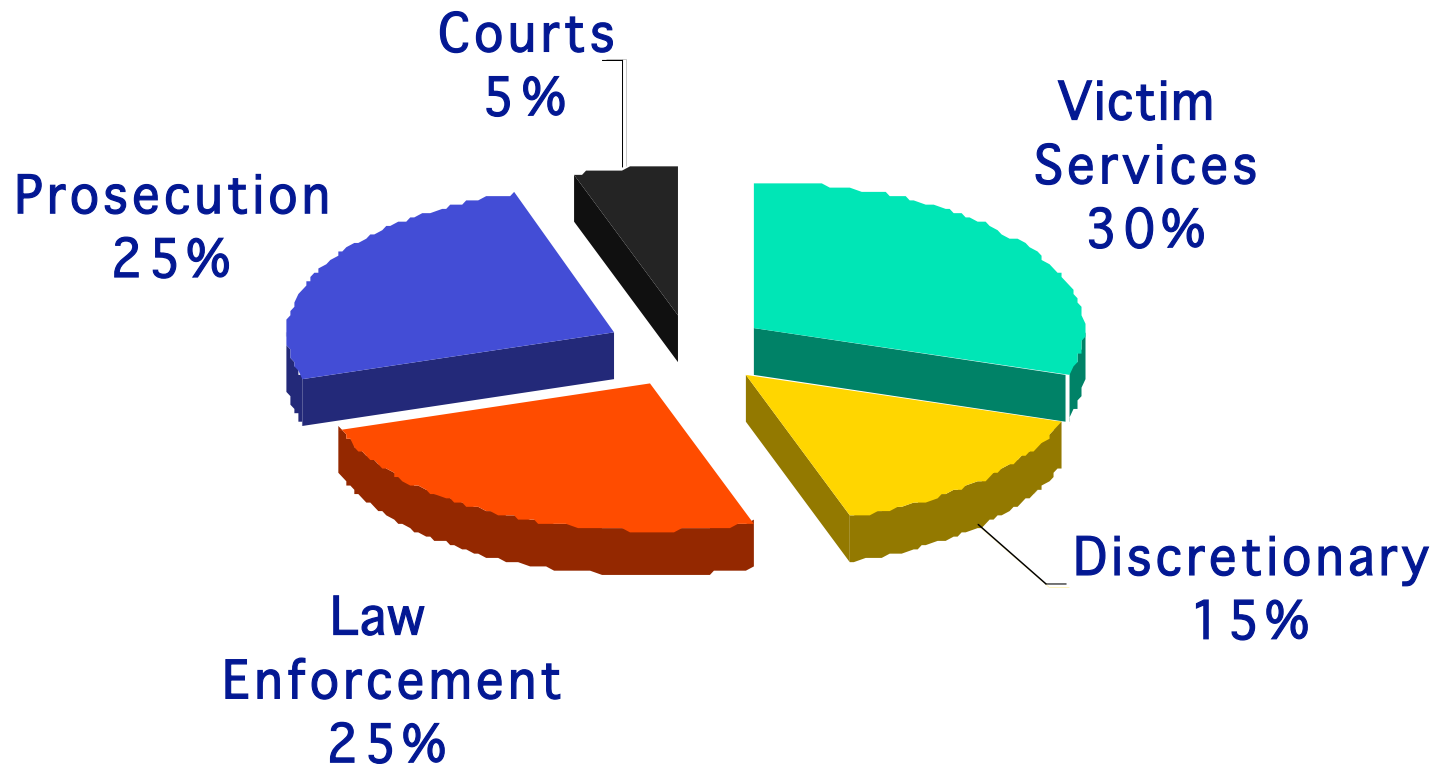


# Key Dates

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- Questions Due:  
Friday, November 6, 2009, 4:00 p.m.
- Questions and Answers Posted:  
Tuesday, November 10, 2009, 12:00 p.m.
- Applications/Paragraphs Due:  
Friday, November 13, 2009, 4:00 p.m.
- Anticipated Grant Period Begins/Ends:  
January 2010/by April 30, 2011

# VAWA STOP Grant Funding Percentages

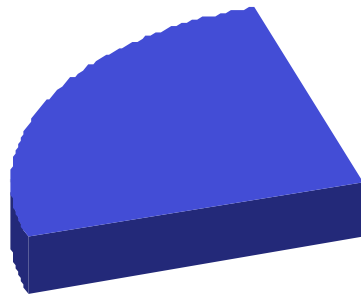






# Recovery Act Funding

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Prosecution  
25% = \$645,000  
(Massachusetts)



# Funding Availability

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- Each District Attorney's Office may apply for up to \$100,000
- Awards will range from \$55,000 to \$100,000



# Grant Features

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- ✦ One-time grant
- ✦ 6- to 16-month funding period
- ✦ Rigorous reporting requirements
  - ✦ Recovery Act data (monthly)
  - ✦ Financial (quarterly)
  - ✦ Programmatic (quarterly, annual)



# Massachusetts VAWA Purpose Areas

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- ✦ ADAs and victim witness advocates
  - ✦ Domestic violence/sexual assault/stalking specialty
  - ✦ Preference to bi-lingual, bi-cultural staff
- ✦ Program models that rely on best practices and/or research



# Recovery Act Priority Areas

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- ✦ Create new jobs or fill existing vacant positions
- ✦ Preserve jobs—retain existing staff
- ✦ Re-hire after a lay-off
- ✦ Must address VAWA purpose areas



# Grant Management

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Diane DeAngelis

Grant Administrator

Office of Grants and Research



# Three Types of Reports

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- ✚ **Monthly:** Recovery Act data report
- ✚ **Quarterly:** Office of Grants and Research  
VAWA STOP Recovery Act financial and  
programmatic reports
- ✚ **Annual:** Office on Violence Against Women  
VAWA STOP Recovery Act progress reporting  
form



# Monthly Reporting

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Specific to Recovery Act–funded positions

- ✚ Hours worked
- ✚ Demographics
- ✚ Description of activities
- ✚ Information will be posted to  
[www.FederalReporting.gov](http://www.FederalReporting.gov)

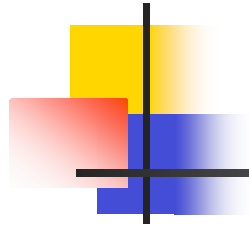




# Reporting Adherence

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- ✦ Timely and accurate submission of data reports is essential
- ✦ Receipt of funds will be contingent upon compliance with reporting requirements
- ✦ Failure to submit reports may result in ISA termination



# Financial Specifics

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Annette Connolly

Budget Director

Office of Grants and Research



# Accountability/Transparency

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- ✚ Commingling of funds is prohibited
- ✚ Activities must be segregated and identifiable as Recovery Act–funded activities



# Supplanting

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- ✦ Funds for programs and services provided through this grant are intended to **supplement**, not supplant, other state and local funding sources
- ✦ Grant recipients are subject to state and federal monitoring and auditing
- ✦ Violations may result in serious penalties
- ✦ [http://www.ojp.usdoj.gov/recovery/supplanting\\_guidance.htm](http://www.ojp.usdoj.gov/recovery/supplanting_guidance.htm)



# ARRA Expenditures in MMARS

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- Staff positions must be paid 100% from Recovery Act funds with few exceptions
- All MMARS expenditures must have a primary performance location code
- Location codes are available at [www.mass.gov/comptroller](http://www.mass.gov/comptroller); click on "American Recovery and Reinvestment Act," then "MMARS Location Codes"



# Financial and Government Audit Requirements

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- ✦ Grant recipients will be responsible for adhering to the federal financial guidelines as set forth by the Office on Violence Against Women (OVW) Financial Guide
- ✦ [www.ojp.usdoj.gov/financialguide](http://www.ojp.usdoj.gov/financialguide)



# Site Visits/Monitoring

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- All grant recipients will be subject to a site visit, which will include a review of
  - Record management (vendors included)
  - Backup documentation for Recovery Act–funded activities



# Fraud, Waste, and Abuse

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James J. Marra

Senior Special Agent

U.S. Department of Justice

Office of the Inspector General (OIG)

617-748-3219

[James.J.Marra@USDODJ.GOV](mailto:James.J.Marra@USDODJ.GOV)





# Proposal Requirements

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Deborah Scott

Grants Management Specialist  
Office of Grants and Research



## Path to the Web Page

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Go to [www.mass.gov/eops](http://www.mass.gov/eops); click on

- ✚ Funding & Training Opportunities
- ✚ Justice & Prevention
- ✚ Grant Programs
- ✚ Violence Against Women Act STOP Grant Program (VAWA)



# DUNS and CCR

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- ✚ Attachment A

- ✚ May use your DUNS number or the Commonwealth's

- ✚ Indicate CCR status

- ✚ Grant recipients **must** maintain current CCR registrations

- ✚ [www.ccr.gov](http://www.ccr.gov)



# Budget Documents

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## Attachment A: VAWA STOP Recovery Act Grant AGF Response Template

- Pages 9 to 17

- Budget Detail and Narrative



## Budget Documents (Continued)

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- ✚ Attachment E: Budget Excel Worksheet
- ✚ Quarterly Financial Reporting Instructions



# Budget

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- ✦ 6- to 16-month grant period
- ✦ No match requirement



# Personnel

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For positions indicated in the budget/narrative sections, provide

- Resumes or
- Job descriptions



## Fringe and Indirect Rates

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Provide—as a proposal attachment—a copy of your agency's signed rate agreement(s), if you have fringe and/or indirect costs





# Administrative Costs

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- Must be relevant to the proposed project
- May not exceed 15% of the total federal request



# Victim Service Provider Certification

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## Attachment B: Sample

- ✚ Include the authorizing officials' signatures
  - ✚ Applicant
  - ✚ Victim service provider
- ✚ Outline how and when the consultation took place



# Logistics

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- ✦ Sign Attachment A in blue ink (authorized signatory)
- ✦ Submit **one original** and **three copies** by 4:00 p.m. on Thursday, November 13
- ✦ Mail or hand deliver (do not fax or e-mail)
- ✦ E-mail paragraph description by 4:00 p.m. on November 13
- ✦ Refer to the AGF's Final Check List for further guidance



# Award Notification

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Awards will be announced on/about December 11, 2009



# Questions after the Call

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- ✦ E-mail [deborah.scott@state.ma.us](mailto:deborah.scott@state.ma.us)  
by Friday, November 6, 2009, 4:00 p.m.
- ✦ Include “VAWA STOP Federal Stimulus AGF Question” in the subject line
- ✦ Include the name of your office
- ✦ Check the Office of Grants and Research web page—answers will be posted by Tuesday, November 10, 2009, 12:00 p.m.



# Contact Information

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Executive Office of Public Safety and Security

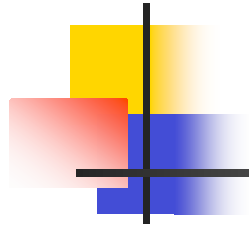
Office of Grants and Research

Attention: Deborah Scott

10 Park Plaza, Suite 3720

Boston, MA 02116

[deborah.scott@state.ma.us](mailto:deborah.scott@state.ma.us)



# Questions and Answers

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**Questions?**



# Thank You

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Thank you for your interest and  
your participation.